

**NOTICE OF MEETING – NEIGHBOURHOOD PLAN STEERING GROUP**

The Neighbourhood Plan Steering Group will meet on **Wednesday 31 May at 7.30pm**

 **at Catshill Village Hall, Committee Room,**

 Golden Cross Lane, Catshill,

 Bromsgrove B61 0JZ

**AGENDA**

The Neighbourhood Plan is a community document and the group includes residents of Catshill and North Marlbrook Parish

1. Chairman’s Welcome
2. Apologies for absence
3. Declarations of Interest (Members’ Code of Conduct)

Committee members are expected to declare the interest if an agenda item relates to their entry on the Members’ Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.

1. To consider members’ written requests for dispensation, if requested
2. Adjournment of meeting for Public Question Time

Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins

1. Previous Minutes

To consider approval of draft minutes of meeting held on 22nd March 2017

**If approved these will need to be signed.**

1. To review the first Phase 1 consultation workshop and agree/plan any changes for the second workshop.

**Decision required**

1. To review and plan as necessary the use of neighbourhood plan display stands around the village.

**Decision required**

1. To receive update on Phase 1 Consultation Questionnaires

To include discussion on achieving completions target of 350 and the involvement of local businesses.

1. Progress of working Groups

 Report back from each Working Group

1. To agree a time, date and venue for the next Neighbourhood Plan Steering Group and/or Working Groups

**Jim Quinn**

**Assistant Clerk to the Council ??/05/17**

Catshill and North Marlbrook Parish Council, Catshill Village Hall, Golden Cross Lane, Catshill B61 0JZ

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